

**UNOFFICIAL MINUTES
REGULAR SCHOOL BOARD MEETING
ALCESTER-HUDSON SCHOOL DISTRICT #61-1
August 8, 2022**

School Board President Jay Hallaway called the meeting to order at 7:20pm at the Alcester-Hudson High School conference room with the following school board members present: Amanda Beeler, Dawn Butzer, Josh Carlson, Jay Hallaway, Jessy Paulson & Travis Stene. Absent Justin Teunissen. Also present were Natalie Stene, Tim Rhead, Jason Van Engen, Mike Manning, Austin Schuller, Cyndi Peeples and Kyle VandenHull.

A. START THE REGULAR MONTHLY MEETING AND REVIEW VOUCHERS FOR CONSENT AGENDA (7:20PM)

B. PLEDGE OF ALLEGIANCE

C. ADDITIONS TO THE AGENDA

1. A motion was made by Travis Stene and seconded by Josh Carlson to approve the agenda with the addition of items #14 and #15 under New Business. All voted aye. Motion carried.

D. RECOGNITION OF VISITORS

E. PUBLIC INPUT - Austin Schuller, Cindy Peeples and Kyle VandenHull discussed the possible addition of a School Resource Officer that would be combined with the city and discussed waiting until next year to apply for a federal grant that is available.

F. GOOD NEWS ITEMS - We are fully staffed!

G. CONSENT AGENDA

1. A motion was made by Josh Carlson and seconded by Amanda Beeler to approve the July 11, 2022 regular school board meeting minutes, to approve the Activity, Athletic, Business Manager, Lunch and Imprest Fund Reports, to approve all claims for payment from the 2022-2023 budget, to approve the changes to the Public Participation at Board Meetings policy, the Public Participation at Board Meetings Exhibits E(1) and E(2), and the Professional Staff Member Administrative Leave with Pay policy, and the following District reports:

(1) **Business Managers Report**--General Fund, July 1, 2022 Balance \$822,467.34, July 2022 Receipts Local \$9,197.20, County \$2,881.70, State \$127,559, Federal \$24,000.78, FY22 Accrued Receivables \$53,164.88, July 2022 Expenditures (\$85,150.20), FY22 Accrued Payables (\$190,215.11), July 31, 2022 Balance \$763,905.59. **Music Trip Fund**, July 31, 2022 Balance \$15,023.84. **Capital Outlay Fund**, July 1, 2022 Balance \$2,123,107.67, July 2022 Receipts Local \$22,037.44, July 2022 Expenditures (\$99,174.18), FY22 Accrued Payables (53,839.78), July 31, 2022 Balance \$1,992,131.15. **Special Education Fund**, July 1, 2022 Balance \$151,909.69, July 2022 Receipts Local \$1,515.89, FY22 Accrued Receivables \$79.04, July 2022 Expenditures (\$1,057.90), FY22 Accrued Payables (\$32,146.40), July 31, 2022 Balance \$120,300.32. **Bond Redemption Fund**, July 1, 2022 Balance

\$388,904.78, July 2022 Receipts Local \$790.87, July 2022 Expenditures (\$381,223.75), July 31, 2022 Balance \$8,471.90.

(2) **The Trust and Agency Fund**--July 1, 2022 Balance \$83,730.67, July 2022 Receipts Local \$42,972, July 2022 Expenditures (\$51,077.81), July 31, 2022 Balance \$75,624.86.

(3) **The Lunch Fund**--July 1, 2022 Balance \$60,310.86, July 2022 Receipts Federal \$11,047.96, July 2022 Expenditures (\$73.65), FY22 Accrued Payables (\$13,148.66), July 31, 2022 Balance \$58,136.51.

(4) **Drivers Education Fund**--July 1, 2022 Balance \$10,832.14, July 2022 Expenditures (\$672.84), July 31, 2022 Balance \$10,159.30, and to approve the following claims from the 2022-2023 Budget: Alcester Quick Stop-vehicle fuel 70.01/grnds fuel 114.19, Alcester Towing & Recovery LLC-tow svcs 101, Alcester-Hudson School Agency Accounts-math olympiads fee 109/johnson summr cls 160, Alliance Communications-phn/intrnt 160.28, Amazon Capital Services-elem class suppl 966.96/van engen-jhhs class emerg bins 202.57/custodial suppl 223.60/staff plannrs 43.96/asp suppl 581/open house suppl 119.97/nurse suppl 107.39/elem roll paper/laminating suppl 408.78, AMG Occupational Medical-bus drvr drug tstng 257.42, Area II Superintendent's Association-22-23 supt dues 175, Argus Leader-newspr subscrptn 123.99, Arrowwood Resort & Conference Center at Cedar Shore-lodging supt conf 234.90, AT&T-800 phn svc 123.25, Automatic Building Controls-22-23 annl fire alarm contract 240/22-23 annual testing 2,247, Bomgaars-custodial suppl 25.99, CDW Government Inc-usb chrgng stand 57.27, Cenex Fleet Fueling-bus diesel 263.11/vehicl fuel 211.40, Century Business Products-copier usage 158.79, CESA 6-website annl fee 1,989, City of Alcester-utilities elem 650.87/new hs 340.74/old hs 60.41/fingerprnt crd 20, Cole Paper Company-labor/wax gym flrs 5,202.48/ custodial suppl 751.06, Terri Cordrey-grant writng svcs 500, Cory Lewis-bus maint 2,981.22/vehicle maint 799.51,Culligan Water Conditioning-soft water contract 35, Curriculum Associates Inc-22-23 iready math prgm 7,967.25, DBA D&D Door-gym/ag shop rollup door repair 466.40, Diamond Vogel Paint-paint suppl 1,607.88, Dust-Tex Service Inc-custodial mops 85.41, EMC Insurance Company-ins prem 6,406.80, The Fillin' Station-bus repair 33.75, Foreman Sales & Service Inc-bus inspections 599.80, Generation Genius Inc-elem sci/math software 175, Gopher-pe suppl 888.05, Goverlan Inc-tech supprt 343, Graham Tire SF North-bus tires 722.94, Brian Haak-coaching course 35, Halo Branded Solutions Inc-elem kg wrkbk 47.45, Shannon Hames-coaching course 35, Harlow's Bus Sales Inc-bus repair 174.23, Heartland Natural Gas LLC-natrl gas 247, Heiman Inc-fire extinguishr inspectn 714, Hillside Seed & Service-crabgrass contrl 670.32, Carolyn Honglso-offc suppl 17.26, Houghton Mifflin Harcourt Publishing Co.-2nd gr write-in readers 324.80, I-State Truck Center-bus repairs 10,134.99, J.D.'S House of Trophies-elem classrm name plates 88/blue jean schlrsHP plaque 155, J.W. Pepper & Son Inc-all-state music 119.79/marchng bnd music 55/music file boxes 87.99, Steve Johannsen-bus fuel 25.32, Mitch Johnson-coaching course 35, Jenna Klarenbeek-fingerprint chrg 25, Lakeshore Learning Materials-kg-2 writing wrkbks/classrm suppl 851.32, Learning.com-k-8 online curriculum 2,418, Loren Fischer Disposal-jul22 dumpster svcs 202, The Lund Theatre-asp movie 258, MidAmerican Energy Company-electrcy 102 e 5th budget 1,316.70/ 102 e 5th 404.18/404 lincoln dr 12.73/407 park ave 10.65/106 w 6th 27/natl gas 102 e 5th 68.12/404 lincoln dr 118.68, New Century Press-jul22 legals/ads 805.19, No Red Ink Corp-online writing curric 2,362.50, Olson's Ace Hardware-custodial suppl 69.97, Pete's Produce-custodial suppl 152.70/weed contrl 180, Planbook Edu-22-23 teacher plan bk subscrptn 684, Plank Road Publishing Inc-k-8 music subscrptn 137.45, Presto X-pest contrl 59.89, Really Good Stuff Inc-elem calndr pckt chrt 46.53, Sanford Health-bus drvr physcl 130/impact testing 500, Savvas Learning Company-hs biology txtbks/ stdnt wrkbks 3,806.84, Scholastic Inc-hs jr scholastic mags 243.94, School Datebooks-elem studnt

agendas 554.80/jhhs stdnt agendas 540.40, School Nurse Supply Inc-22-23 nurse suppl 548.50, School Outfitters-pk sensory tub liner 111.39, School Specialty LLC-elem classrm suppl 77.04, SD Div. of Criminal Investigation-bckgrnd chk 43.25, SEAP-fy23 princpl dues 125, Slosson Educational Publishing-krt test bks 137.50, Southeast Area Cooperative-gen fund assessmnt 2,277.66, Southeastern Electric Coop-electrcy 409 e 6th 5,842.01/410 e 6th 85, Supreme School Supply Company-staff/teacher record bks 171.08, Swaine Learning Systems DBA Write Bright-22-23 elem write bright subscptn 900, Talbott Collision Repair-15psgr van repair 378.95, Teacher Synergy LLC-curriculum 101.99, Hillary Terpstra-coaching course 35, Total Stop Food Store-vehicl fuel 46.11/asp suppl 106.91/custodial suppl 19.95, Trugreen-lawn appl 424, Uline-jhhs laminating suppl 370.98, Verizon Wireless-asp/staff cell phns 135.45, Visa-asp suppl 398.98/elem classrm suppl 74.81/vehicle fuel 79.10/copy paper 300.20/postage 4.50, Wex Health Inc-staff hsa mos fees 50.62/wex mos fees 50.62, XtraMath-22-23 gr4-6 online math lic 100, Zaner-Bloser-gr1-2 handwrtg journals 708.50 **Fund Total: \$82,771.38**

Capital Outlay: Alliance Communications-phn/internet 628.72, Amazon Capital Services-hs spanish tktbks 832.51, Book Systems-aug22-aug23 opac subscptn 400, BSN Sports LLC-hs gbb uniforms 3,505.32 Century Business Systems-copier lease 871.41, K-Log Inc-hs classrm tables/cvrs 5,558.65, Lakeshore Learning Materials-elem wobble chairs 159.98, Life's Greatest Moments-jh lang arts bks 498.75, Mity Lite Inc-foldng chair carts 1,378.12, Newkirk Gutter LLC-gutters 4,426.80, Riverside Technologies Inc-22-23 laptops 23,920, Southeast Area Cooperative-fy23 sildl dist learning 5,000, Spring Creek Farms-jul22 bus barn rentl 700, Time Management Systems-jul22 timecrd software 150.92, Weiland Lawn & Landscape LLC-elem playgrnd eqp 49,968.40 **Fund Total: \$97,999.58.**

Special Education: Alcester Quick Stop-sped transp fuel 212.98, Amazon Capital Services-jhhs sped classrm suppl 616.33, Children's Home Society-jul22 sped tuition 2,808.90, D.A.D's Automotive Repair Inc-sped van repair 400.96, Dakotabilities-jul22 sped tuition, ESTR Publications Ltd-sped testing materials 193.40, The Fillin' Station-sped transp fuel 248.05, Southeast Area Cooperative-fy23 upfront sped chrgs 22,428.49, Wex Health Inc-staff hsa mos fees 24.76 **Fund Total: \$ 28,053.87**

Checking Account 1 Total: \$208,824.83

Food Service: Wex Health-staff hsa mos fees 4.50 **Fund Total: \$4.50**

Checking Account 2 Total: \$4.50

Hours and Dollars: Robyn Axtell-asp lead 429.60, Lynette Busch-asp lead 47.70, Dawn Butzer-per diem 75, Josh Carlson-per diem 75, Sarah Gates-asp lead 206.60, Jay Hallaway-per diem 75, MaryBeth Lundberg-asp lead 1,049.20, Tyleen Nygard-asp lead 678.40, Ashley Oberg-asp lead 1,035.60, Jessica Paulson-per diem 75, Tomalyn Peckham-asp lead 1,192.60, Veronica Rhead-asp para 767.38, Marissa Salberg asp lead 415.20, Rebecca Solberg-asp lead 527.20, Travis Stene-per diem 75, Hannah Swanson-asp lead 606, Amanda Wielenga-asp lead 267.60.

July 2022 Payroll & Benefits Total \$130,418.67 (1) Instruction General Fund \$74,437.89

(2) Instruction Special Ed Fund \$14,837.42 (3) Instruction Title/REAP/ASP \$8,262.92

(4) Support Services \$27,090.89 (5) Extra-Curricular \$5,724.75 (6) Food Service/Drivers Ed \$64.80.

All voted aye. Motion carried.

2. A motion was made by Jessy Paulson and seconded by Dawn Butzer to approve the Southeast Area Coop warrant. All voted aye. Motion carried. Abstain Josh Carlson.

H. OLD BUSINESS.

1. Current status of Covid in school discussion.
2. Proposed 2022-2023 budget.

I. NEW BUSINESS.

1. A motion was made by Travis Stene and seconded by Josh Carlson to approve contract for Jenna Klarenbeek as Assistant Librarian \$14/hr 22 hrs/wk. All voted aye. Motion carried.
2. A motion was made by Jessy Paulson and seconded by Josh Carlson to approve contract for Hannah Swanson Jr. High volleyball coach (Step 9) \$2,176.80. All voted aye. Motion carried.
3. A motion was made by Josh Carlson and seconded by Amanda Beeler to approve contract for Keandra Rhead Assistant volleyball coach (Step 1) \$3,131.25. All voted aye. Motion carried.
4. A motion was made by Josh Carlson and seconded by Amanda Beeler to approve contract for Tim Rhead Head volleyball coach (Step 1) \$4,592.50. All voted aye. Motion carried.
5. A motion was made by Jessy Paulson and seconded by Travis Stene to approve advertising bids to demolish the old high school. All voted aye. Motion carried.
6. A motion was made by Amanda Beeler and seconded by Josh Carlson to approve lane change for Kelli Erickson BS+36 to Masters \$51,300. All voted aye. Motion carried.
7. No snow removal bids for the 2022-2023 school year were received, motion was tabled.
8. A motion was made by Josh Carlson and seconded by Jessy Paulson to approve fuel bids for the 2022-2023 school year. Total Stop \$.06 discount and The Fillin' Station \$.04 discount. All voted aye. Motion carried.
9. A motion was made by Dawn Butzer and seconded by Josh Carlson to approve changing Adult lunch price from \$4.25 to \$5.00 to meet government regulations. All voted aye. Motion carried.
10. A motion was made by Josh Carlson and seconded by Dawn Butzer to approve additional cost to the playground project up to \$49,346.44. All voted aye. Motion carried.
11. A motion was made by Amanda Beeler and seconded by Jessy Paulson to accept the Clean Diesel Grant Program and disposal of 2004 Freightliner bus. All voted aye. Motion carried.
12. A motion was made by Josh Carlson and seconded by Dawn Butzer to approve bus bid from Foreman Sales for 2022 71-passenger bus for \$93,500. All voted aye. Motion carried.
13. A motion was made by Jessy Paulson and seconded by Amanda Beeler to declare old Jr. High girls'

basketball jerseys, 15 shorts and tops as surplus with a value of less than \$500 and dispose of in accordance with state law. All voted aye. Motion carried.

14. A motion was made by Amanda Beeler and seconded by Jessy Paulson to approve an open enrollment student (2022-2023-1). All voted aye. Motion carried.

15. A motion was made by Jessy Paulson and seconded by Josh Carlson to approve an open enrollment student (2022-2023-2). All voted aye. Motion carried.

J. COMMITTEE/SUPERINTENDENT/PRINCIPAL'S REPORT

a. Superintendent's Report

- elementary report - open house on August 15th

b. Principal's Report - Cubs Rush Day on Aug 15th, new teacher orientation Aug 16th, staff in-service Aug 17th & first day of school Aug 18th. School is ready and looking good thanks to the custodians.

K. EXECUTIVE SESSION. None

L. ADJOURNMENT. A motion was made by Josh Carlson and seconded by Travis Stene to adjourn the regularly scheduled August 8, 2022, Board of Education meeting at 8:38pm. All voted aye. Motion carried. The next regular school board meeting will be Monday, September 12, 2022, at 7:20pm at the Hudson Community Center meeting room.

ATTEST:

Jay Hallaway, President

Natalie Stene, Business Manager