

UNOFFICIAL MINUTES  
REGULAR SCHOOL BOARD MEETING  
ALCESTER-HUDSON SCHOOL DISTRICT #61-1  
December 11, 2017

A. President Tara Cole called the meeting to order at 6:20 p.m. at the Alcester City/School Library with the following members present: Josh Carlson, Jay Hallaway, Mike Jansen, Stacy Rasmussen and Amanda Beeler. Absent: Dean Moller. Also present were Tim Rhead, Roxanne Clark, LeeAnn Haisch, Jackson Anderson, Brian Haak, and Matt Flett.

B. PLEDGE OF ALLEGIANCE. All board members and the audience said the Pledge of Allegiance.

C. ADDITIONS TO THE AGENDA.

1. A motion was made by J. Hallaway and seconded by A. Beeler to approve the agenda with one addition: New Business #9: motion to approve GASB 45 OPEB Actuarial Report at approximately \$4,500.00. All voted aye. Motion carried.

D. RECOGNITION OF VISITORS. Visitors were recognized.

E. PUBLIC INPUT.

A presentation was given from ASBSD representative, Matt Flett, to the School Board. They received a Bronze plaque for participation in ASBSD activities.

F. GOOD NEWS ITEMS.

The District would like to thank everyone for the outpouring of support for the school and Family of Mike Seivert.

G. CONSENT AGENDA.

1. A motion was made by J. Carlson and seconded by M. Jansen to approve the November 13, 2017, regular board meeting minutes and to approve the following Policies (Support Services Goals, Safety Program, Buildings and Grounds Inspections, Accident Prevention and Safety Procedures, First Aid, Accident Reports, Facilities Development Goals, Facilities Planning, Facilities Capitalization Program, Bond Campaigns) and District reports: (1) Business Manager's Report—General Fund, November 1, 2017, Balance \$596,537.20, November 2017 Receipts Local \$23,749.82, County \$4,133.78, State \$92,747, Federal \$0, Sale of Surplus Property \$150, November 2017 Expenditures \$235,108.06, November 30, 2017, Balance \$811,083.93. Capital Outlay Fund November 1, 2017, Balance \$120,363.53, Receipts Local \$16,282.67, County \$0, State \$0, Federal \$0, Expenditures \$8,840.45, November 30, 2017, Balance \$338,760.36. Special Education Fund, November 1, 2017, Balance \$18,403.51, Receipts Local \$10,418.47, County \$0, State \$10,534, Federal \$0, Expenditures \$54,708.62, November 30, 2017, Balance \$104,710.57. Pension Fund, November 1, 2017, Balance \$298,714.48, Receipts Local \$1,445.72, County \$0, State \$0, Federal \$0, Expenditures \$0, November 30, 2017, Balance \$298,788.97. (2) The Trust and Agency Fund Report— November 1, 2017, Balance \$128,151.83, November 2017 Receipts Local \$46,191.68, November 2017 Expenditures \$16,744.11, November 30, 2017, Balance \$131,327.10. (3) The Lunch Fund Report – November 1, 2017, Balance \$7,715.93, November 2017 Local Receipts \$9,026.60, County \$0, State \$0, Federal \$11,249.53, November 2017 Expenditures \$19,376.40, November 30, 2017, Balance \$5,374.26. (4) Drivers Education Fund November 1, 2017, Balance \$4,105.74, November 2017 Receipts Local \$0, November 2017 Expenditures \$0, November 30, 2017, Balance \$4,105.74, and to approve the following claims from the 2017-2018 Budget: AT&T—phone bill 259.52, Alcester Tire & Service—oil change/repairs/bus repairs 2,161.72,

Alcester-Hudson School—replenish imprest (Gayville-Volin School Dist—districts oral interp 338, Chester Area School Dist—region 1b oral interp 129.65, SD Div of Criminal Invest—background cks 46.50, State Oral Interp Meal Payments 174) 728.15, Alliance Communications—telephone 801, Neal Barnes – reimb custodial supply cost 44.97, Bomgaars—Bus supplies 411.72, Carolina Biological Supply Co—classrm supplies/sebern 119, CHS Credit Card—bus fuel/vehicle gas 4,338.67, City of Alcester—water/sewer/garbage 791.02, Culligan Water Conditioning—water softener service/water 94.40, Dads Auto Repair – bus repairs 484.71, Daktronics – software 1,950, Dust-Tex Service Inc—mops 144.70, Farm & Home Publishing – plat maps 613.80, Freeman Academy – jh bbb basketball 40, Harlow’s Bus Sales – bus parts 260.16, Hauff Mid-America Sports Inc—wr mat tape 53.70, , Homestead Bldg Supplies – wood repair for lunch counter 10.90, Johnson Feed- bus repairs 317.95, Laminating and Binding Supplies- laminating film 40.48, Loren Fischer Disposal—dumpster rent 165, Marlow, Woodward & Huff LLC.- legal fees 600, Mid-Bell Music Inc—instrument repairs/recorders 77.09, Midamerican Energy Co—electric/gas/lighting 2,630, Mount Marty College- oral interp fee 99, National Association for Music Ed.- membership/ohlendorf 117, NVS Homes LLC—kitchen faucet repair 1,344.74, Pepper & Sons- vocal music/wilmes – 136.99, Pete’s Produce—custodial 417.25, Reality Works Inc—baby supplies 129, School Lunch—thanksgiving meal for sr citizens 101.10, School Specialty—Expanding folders 12.51, Shape America—conference registration storopetersen 330, Southeastern Electric Coop—electricity 1,633.14, STAR Publishing—legals/thanksgiving ad/cheer coach ad 799.96, Hannah Swanson—reimburse ell class 210, Swift Air- Heating/water repairs 10,047.78 Total Stop Food Store—Supplies 313.11, Truegreen—lawn service 2018 3,654,Vantek- annual shared repeater rend 400, Verizon Wireless—cell phone service 162.69, Visa—all state chorus meals/supplies/gas/lodging/prime membership 2,171.87. FUND TOTAL: \$39,198.80. CAPITAL OUTLAY: AH School—bruce signs ½ payment 2,699.20, Bruce Signs—stadium signs 2,699.20, De Lage Landen Public Finance—copier machines lease 1,097.57, Hauff Mid-American Sports—gbb uniforms 3570.80, Pitney Bowes Global Financial – postage meter lease 173, Sayre Associates Inc- track project 4,889, Spring Creek Farms- bus barn lease dec 700, Time Management Systems 187.11, Visa—chimes 119.99, Woodwind and Brasswind – instruments 1,087.51. FUND TOTAL: 17,223.38 SPECIAL EDUCATION: Connecting Point-promethean board 4,705, Dakotabilities—student day services 2,400, Southeast Area Cooperative—sped assessment 4,180.15. FUND TOTAL: \$11,285.15. JH-HS ADDITION TO EL SITE: COOP Architecture- 20% lump sum fee 119,000, Geotek Engineering- borings and mobilization testing 3,200, Infrastructure Design- survey costs 5,900. CHECKING ACCOUNT 1 TOTAL: 195,807.33 FOOD SERVICE: Appeara- towels 74.23, Braunger Foods—food/supplies 1,759.99, Child & Adult Nutrition Services DOE—commodity processing 247.22, Dean Foods North Central Inc—milk 1,143.73, Earthgrains Co—bread 200.20, Total Stop Food Store—food/supplies 56.89, US Foods—food/supplies 1,263.63. FUND TOTAL: \$4,745.89. HOURS & DOLLARS: Brenda Akland—substitute 740.83, Jackson Anderson—official 30, Jeanna Brandsrud—substitute 200, Lynette Busch—detention 36, Joshua Carlson—per diem 75, Tara Cole—per diem 75, Brett Doering—official 100, Chris Doty—substitute/official 180, Kelli Doty—substitute 367.20, Toni Dumas—spotter 25, Kelli Erickson—clock 125, Nancy Fickbohm—substitute 78.70, Devon Foresman—substitute 549.98, Jay Hallaway—per diem 75, Bruce Halverson- clock 75, Shannon Hames—official 225, Carolyn Hongoslo—substitute/spotter 78.56, Michael Jansen—per diem 75, Kevin Jensen—official 50, Jerry Joachim—substitute 232.50, Christina Larsen—substitute 52.80, Marisa Meester—substitute 100, Dean Moller—per

diem 75, Audra Nelson—clock 75, Marty Petersen—official 130, Lorna Peterson—long term substitute 1,319.12, Jaimey Schempp—spotter/official 25, Joni Schempp—official 450, Kristin Seivert—substitute/spotter 412.75, Phillip Serck—official 100, Erin Stephens—substitute 132.52, Matt Storo—official 80, Dianne Yoerger—substitute 295.42. The November 2017 Athletic Fund Report and IMPREST Account Report were read. All voted aye. Motion carried. 2. A motion was made by A. Beeler and seconded by S. Rasmussen to approve the Southeast Area COOP warrant. Aye votes: A. Beeler, M. Jansen, T. Cole, J. Hallaway, S. Rasmussen. Abstain: J. Carlson

November 2017 Payroll and Benefits: Total--\$258,258.51, Instruction - General Fund \$186,817.78, (2) Instruction - Special Education Fund \$28,392.69, (3) Instruction - Title/REAP \$8,486.51, (4) Guidance and Library Services \$5770.76, (5) Administration and Fiscal Services \$19,218.04, (6) Custodial Services \$6,812.90, (7) Food Service/Drivers Education \$3,086.33. H. OLD BUSINESS. Track update.

#### I. NEW BUSINESS.

1. Update from COOP Architect Kyle Raph on addition. Motion to approve information to go out for bids in January 2018, receive bids on February 6<sup>th</sup>, 2018, and approve bids on February 12<sup>th</sup>, 2018. Project completion date is listed for August 2019.

2. 1<sup>st</sup> reading of the revised cell phone policy.

3. A motion was made by S. Rasmussen to approve purchase of a mobile app for the website (2,500.00/year). All voted nay. Motion denied.

4. A motion was made by J. Hallaway and seconded by J. Carlson to approve Alec Johnson (after school Para) at 10.00/hour. All voted aye. Motion carried.

5. A motion was made by J. Carlson and seconded by S. Rasmussen to approve Dissemination Agent Agreement with Dougherty & Company LLC 450.00/year. All voted aye. Motion carried.

6. A motion was made by S. Rasmussen and seconded by J. Carlson to approve Imprest account from \$5,000.00 to \$10,000.00. All voted aye. Motion carried.

7. A motion was made by A. Beeler and seconded by J. Hallaway to approve the Open Enrollment Student 2017-2018—6. All voted aye. Motion carried.

8. Discuss Strategic Planning with Sharon Chontos.

9. A motion was made by M. Jansen and seconded by J. Carlson to approve GASB 45 OPEB report (\$4,500.00). All voted aye. Motion carried.

#### J. COMMITTEE/SUPERINTENDENT/PRINCIPAL REPORTS

##### a. Superintendent's Report –

-Bus report- Small repairs were done.

-Elementary report- PDC teachers are doing well at elementary.

-Advertising for Athletic Director position, Legislature foresees a \$0 increase.

##### b. Principal's Report

Juniors did very well on ASVAB. Winter seasons have begun (Boys Basketball, Girls Basketball, Wrestling, Cheer). Keandra Rhead is Region FCCLA Leadership team.

#### K. EXECUTIVE SESSION.

A motion was made by J. Carlson and seconded by A. Beeler to go into Executive session at 8:00 pm for SDCL 1-25-2(1) discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. All voted aye. Motion carried. President T Cole declared the meeting enter regular session at 8:10 pm.

#### L. ADJOURNMENT.

1. A motion was made by S. Rasmussen and seconded by J. Carlson to adjourn the regularly scheduled December 11, 2017, Board of Education meeting at 8:16 p.m. All voted yes. Motion carried. The next regular school board meeting will be on Monday, January 8, 2018, at 6:20 p.m. at the Alcester City/AHHS Library.

ATTEST:

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Tara Cole, President

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Roxanne M. Clark, Business Manager