

UNOFFICIAL MINUTES
REGULAR SCHOOL BOARD MEETING
ALCESTER-HUDSON SCHOOL DISTRICT #61-1
July 8, 2019

A. Vice President Jay Hallaway called the meeting to order at 7:08 p.m. at the Alcester-Hudson School/City Library with the following members present: Amanda Beeler, Dawn Butzer, Josh Carlson. Travis Stene and Tara Cole were late to the meeting. Also present were Tim Rhead and Jackson Anderson.

A public hearing was held on the proposed budget for the 2019-2020 school year. The proposed budget will be discussed again at the regular August meeting for possible board approval, along with the 2019-2020 tax request to fund the budget.

B. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was said by all board members and the audience.

C. The Board members reviewed the vouchers for the Consent Agenda.

D. RECOGNITION OF VISITORS. Mike Manning and Kyle Raph.

E. PUBLIC INPUT. No public input was needed.

F. ADDITION TO THE AGENDA. #24. Approve laptop policy for FY20

1. A motion was made by A. Beeler and seconded by J. Carlson to approve the agenda as printed. All voted aye. Motion carried.

G. CONSENT AGENDA.

1. A motion was made by J. Carlson and seconded by J. Hallaway to approve the June 10, 2019, regular board meeting minutes, the June 26 special board meeting minutes, and to approve the following District reports: (1) Business Manager's Report—General Fund, June 1, 2019, Balance \$562,761.07, June 2019 Receipts Local \$65,511.78, County \$2,872, State \$104,591, Federal \$0, June 2019 Expenditures \$344,088.87, June 30, 2019, Balance \$529,372.06. Capital Outlay Fund June 1, 2019, Balance \$772,717.40, Receipts Local \$59,923.21, County \$59,923.21, State \$0, Federal \$0, Expenditures \$14,441.78, June 30, 2019, Balance \$818,198.83. Special Education Fund, June 1, 2019, Balance \$357,033.92, Receipts Local \$34,991.86, County \$0, State \$7,226, Federal \$0, Expenditures \$73,995.62, June 30, 2019, Balance \$325,256.16. Pension Fund, June 1, 2019, Balance \$280,621.19, Receipts Local \$155.76, County \$0, State \$0, Federal \$0, Expenditures \$0, June 30, 2019, Balance \$280,621.19. Bond Redemption, June 1, 2019, Balance \$64,348.28, Receipts Local \$17,219.40, County \$0, State \$0, Federal \$0, Expenditures \$0, June 30, 2019, Balance \$151,408.36. JH/HS Addition, June 1, 2019, Balance \$-855,389.24, Receipts Local \$0, County \$0, State \$0, Federal \$0, Expenditures \$354,447, June 30, 2019, Balance \$-1,209,836.24. (2) The Trust and Agency Fund Report— June 1, 2019, Balance \$132,848.11, June 2019 Receipts Local \$49,928.68, June 2019 Expenditures \$42,158.62, June 30, 2019, Balance \$140,618.17. (3) The Lunch Fund Report – June 1, 2019, Balance \$4,566.51, June 2019 Local Receipts \$854.60, County \$0, State \$5,034.86, Federal \$0, June 2019 Expenditures 4,389.95, June 30, 2019, Balance \$14,845.92. (4) Drivers Education Fund June 1, 2019, Balance \$10,577.81, June 2019 Receipts Local \$0, June 2019 Expenditures \$118.49, June 30, 2019, Balance \$10,459.32, and to approve the following claims from the 2018-2019 Budget: Alcester Quick Stop—gas 168.64, Alcester-Hudson School—2,125 (fccla leadership conf 618.74, Marriot Anaheim/fccla natl mtg 1,333.26, sd dept of criminal investigation 173), Alliance Communications—telephone service/high speed internet 701, Automatic Building Controls—batteries 162, Billion Motors—repair red van

1,092.27, CDW Government Inc—computer supplies 635.11, City of Alcester—water/sewer/garbage 256.47, Culligan Water Conditioning—water softener salt 108.84, DADS Automotive Repair—bus repairs 2,544.65, Loren Fischer Disposal—dumpster rent 310, Marlow, Woodward & Huff Prof LLC—legal services 116.62, Olson’s Ace Hardware—custodial supplies 193.30, Pete’s Produce—custodial 176.70, Presto X—mthly pest control services 50, Southeastern Electric Coop—electricity 3,874.30, Total Stop Food Store—asp supplies/custodial supplies/bus fuel 175.71, Uline—laminator supplies 154.44, Visa—bb camp food/supplies/reconcile acct 5,262.03, Visa—furniture/supplies 3,124.95, Your Daily Dose—assorted supplies 302.46. FUND TOTAL: \$21,534.49. CAPITAL OUTLAY: Homandberg Electric Co—led lighting 4,292, Northern Plains Lumber—concession stand lumber 2,959.81, Popplers—snare drums 1,550, Riverside Technologies—computers 7,160, Time Management Systems—timecard program lease 247.86, Waterman Backhoe Service—repair water lines at fb field 6,098.48. FUND TOTAL: \$22,308.15. SPECIAL EDUCATION: Dakotabilities—day program tuition 831.30, SD Dept of Human Services—student services non federal match 2,825.88, SESDAC Inc—transition skills building 20. FUND TOTAL: \$3,677.18. JH/HS ADDITION: GA Johnson Construction Inc—jh/hs addition 314,622. FUND TOTAL: \$314,622. CHECKING ACCOUNT 1 TOTAL: \$362,141.82. HOURS & DOLLARS: Amanda Beeler—per diem 75, Dawn Butzer—per diem 75, Joshua Carlson—per diem 75, Tara Cole—per diem 75, Janelle Dickau—asp para 220.10, Paislee Dooley—asp para 90.50, Jay Hallaway—per diem 75, Amber Hanzlik—asp para 155.60, Elizabeth Holman—asp para 293, Avery Hongslo—asp para 293.80, Carolyn Hongslo—unused personal lve 50, Katherine Johannsen—comp maint 1,475.78, Nicholas Johannsen—sumr labor 1,674.79, Marissa Kleinhans—asp lead 272.20, MaryBeth Lundberg—asp lead 728.72, Michael Manning—fb maintenance/classified stipend 1,048, Marisa Meester—asp lead 1,018.40, Tyleen Nelson—substitute 99.80, Teresa Nygard—asp lead 112, Brittany Pomerence—substitute 42.84, Keandra Rhead—sumr labor 1,218.35, Kristin Seivert—fb maintenance 900, Sandra Saugstad—unused sick 150, Rebecca Solberg—asp lead 263.20, Ben Solem—fb maintenance/classified stipend 1,111, Aranda Stai—asp lead 606, Amelia Stene—sumr labor 1,498.52, Hannah Swanson—asp lead 183.80, Cassie VanKekerix—asp lead 456.60, Amanda Wielenga—asp lead 542.60, Kari Wilmes—detention 36. The June 2019 Athletic Fund Report and IMPREST Account Report were read. All voted aye. Motion carried.

2. A motion was made by M. Jansen and seconded by A. Beeler to approve the Southeast Area Coop warrant. Aye votes: J. Hallaway, Dawn Butzer, and Amanda Beeler. Abstain: J. Carlson. Motion carried.

June 2019 Payroll and Benefits: Total--\$215,201, (1) Instruction - General Fund \$162,643, (2) Instruction - Special Education Fund \$15,068, (3) Instruction - Title/REAP \$6,672, (4) Guidance and Library Services \$5,775, (5) Administration and Fiscal Services \$13,660, (6) Custodial Services \$10,370, (7) Food Service/Drivers Education \$1,010.

H. OLD BUSINESS.

1. A motion was made by J. Hallaway and seconded by D. Butzer to approve budget amendments for the 2018-2019 budget. GENERAL FUND: Library Salaries \$26,500, Care and upkeep of buildings repair \$6,400, Vehicle service supplies \$2,000, Football Salaries—\$3,428, Wrestling Salaries—\$1,923, Cheerleading Salaries—\$869, Athletics supplies—\$4,300, Contingency, \$2,700, Fund Balance \$42,720. SPECIAL EDUCATION: Tuition Services \$3,700, Fund Balance \$3,700. PENSION FUND: SS& Medicare \$.46, Fund Balance \$.46.

ELEMENTARY BUILDING PROJECT: Building acquisitions and Construction \$5,560, Fund Balance \$5,560. BUILDING PROJECT: JH/HS Addition \$2,020,417.55

I. SUPERINTENDENT'S REPORT.

1. Superintendent Convention- Mr. Rhead will be attending the conference in Pierre.
2. Joint Convention- Mr. Rhead mentioned to the board about Joint Convention registration.
3. Summer Projects- New concession stands are waiting on plumbing.
4. Name change of BAH track meet to Mike Seivert Memorial Relays.

J. PRINCIPAL'S REPORT. N/A

K. NEW BUSINESS.

1. A motion was made by D. Butzer and seconded by A. Beeler to adjourn the 2018-2019 Board of Education and reopen as the 2019-2020 Board of Education at 7:20 p.m. All voted aye.

Motion carried.

2. A motion was made by J. Hallaway and D. Butzer to declare Amanda Beeler as Board of Education Member with term expiring July 1, 2022, and Josh Carlson as Board of Education Member with term expiring July 1, 2022. Due to no contested vacancies, there was no election. A concurrent motion is necessary to issue a certificate of election and to officially administer the oath of office. All voted aye. Motion carries.

3. A motion was made by J. Carlson and seconded by A. Beeler to approve and make public any conflicts of interests between board members and the Alcester-Hudson School District. All voted aye. Motion carried.

4. A motion was made by A. Beeler and seconded by J. Hallaway to elect Jay Hallaway as Board Chairperson for the 2019-2020 school term. All voted aye. Motion carried.

5. A motion was made by J. Carlson and seconded by J. Hallaway to elect Amanda Beeler as Board Vice-Chairperson for the 2019-2020 school term. All voted aye. Motion carried.

6. A motion was made by D. Butzer and seconded by J. Carlson to consider all claims and approve for payment from the 2019-2020 budget: GENERAL FUND: Advanced Education Inc—network fee 1,200, ASBSD—19-20 dues 1,049.79, Bright Arrow Technologies—annual subscription calling system 435, CESA 6—school website 19-20 annual fee 1,749, eBOARDsolutions Inc—simbli policy fy20 renewal 600, Graves IT Solutions—online backup acct renewal 300, Independent/Examiner—annual subscription 33, Money—subscription 10, Olson's Ace Hardware—custodial supplies 19.58, Riddell/All American Sports Corp—fb helmets/pads/girdles/recertification 2,700.99, SASD Treasurer—19-20 membership dues/haisch 661, SD Teacher Placement Center—fy20 membership 435, Software Unlimited Inc—19-20 software fees 4,300, Technology & Innovation in Education—19-20 membership dues 1,170. FUND TOTAL: \$14,663.36. CAPITAL OUTLAY: Book Systems—19-20 annual subscription/tech support 1,590, DeLage Landen Public Finance—copy machines/printer lease 1,097.57, First National Bank—interest 2,550, Gopher—pe equipment 516.94, Popplers—yamaha marching large quads 1,450, Renaissance Learning Inc—renewal invoice for fy20 2,315, Riverside Technologies Inc—projectors 1,628, Spring Creek Farms Inc—bus barn lease (aug) 700. FUND TOTAL: \$11,847.51. SPECIAL EDUCATION: Renaissance Learning Inc—renewal invoices for fy20 2,315. FUND TOTAL: \$2,315. BOND REDEMPTION: First National Bank—maturities/interest 394,048.16 FUND TOTAL: \$394,048.16. FUND TOTAL: \$76.48 CHECKING ACCOUNT 1 TOTAL: \$422,874.03. DRIVERS EDUCATION: Total Stop—dr ed fuel 76.48. FUND TOTAL: \$76.48.

As per state statute, the following fiscal year 2019-2020 salaries are here listed: Vicki Ahart \$5,043.50, Jackson Anderson \$44,200, Creighton Allen \$40,450, Robyn Axtell \$42,800,

Lynette Busch \$53,512, Nola Conner \$40,450, Marlin Day \$40,900, Shana Doering \$49,460, Kelli Erickson \$46,300, Paul Farley-Wamberg \$20,225, Lexy Foss \$42,800, Sarah Gates \$45,950, Jen Gotto \$41,800, James Greene \$44,700, Brian Haak \$49,402.50, LeeAnn Haisch \$73,634, Shannon Hames \$47,300, Amber Harris \$32,362.50, Molly Homandberg \$42,925, Nathan Johnson \$2,770.83, Tiffany Johnson \$23,200, Ryan Kenyon \$42,700, Scott Klungseth \$15,000, Laura McKee \$4,000/asst transportation, Hillary McNamara \$42,025, Linda Merrick \$55,250, Tyleen Nelson \$40,000, Drew Ohlendorf \$40,900, Marty Petersen \$42,250, Tim Rhead \$92,789/\$6,000 transportation director, Grant Riedel \$45,500, Michelle Riedel \$43,600, Hailey Schroeder \$41,800, Jon Selchert \$41,350, Alexis Smith \$40,450, Rebecca Solberg \$49,350, Aranda Stai \$43,150, Matt Storo \$43,600, D Marie Story \$48,200, Hannah Swanson \$47,300, Amanda Wielenga \$2,200, Cassie VanKekerix \$15,000, Randy Walth \$1,963.20, Kari Wilmes \$44,500.

As per state statute, the following fiscal year 2018-19 classified employees wages are here listed: Katie Anderson \$11.75/hr, Neal Barnes \$21.95/hr, Kathy Behnke \$19, Pat Bunkoske \$13.65/hr, Clay Clark \$38.87/route & \$10.50/hr for activities, Roxanne Clark \$31.82/hr, Scott Conner \$38.87/route & \$10.50/hr for activities, Melanie Dumas \$14, Richard Fagre \$38.87/route & \$10.50/hr for activities, Tamra Heiman \$19.35/hr, Carolyn Hongslo \$14.30/hr, Kathy Johannsen \$22.50/hr, Steve Johannsen \$38.87/route & \$10.50/hr for activities & preschool \$41.75, Marissa Kleinhans \$20/hr summer asp, Tammy Lewis \$17.20/hr, Mary Beth Lundberg \$19.45/hr&asp summer \$20/hr, Michael Manning \$18/hr, Laura McKee \$14.40/hr, Marissa Meester \$20/hr summer asp, Terri Nygard \$18.70/hr&\$20/hr summer asp, Ashley Oberg \$15.50/hr, Don Offerdahl \$38.87/route & \$10.50/hr for activities, Sandy Saugstad \$18.70/hr, Danyel Schouten \$18.20/hr, Ashley Sohl \$13.65/hr, Rebecca Solberg \$20/hr summer asp, Benji Solem \$16.15/hr, Aranda Stai \$20/hr summer asp, Renee Swets \$15.50/hr, Samantha Tinklepaugh \$13.90/hr, Cassie VanKekerix \$20/hr summer asp, Debra Vinopal \$10.50/hr, Amanda Wielenga \$16.20/hr&\$20/hr summer asp, Warren Wilkens \$38.87/route & \$10.50/hr for activities.

7. A motion was made by D. Butzer and seconded by A. Beeler to appoint members to the following committees: Building Committee—M Jansen, T Stene, J Carlson; Negotiations Committee—J Carlson, D Butzer, A Beeler; Bus Transportation Committee— T Stene, J Hallaway, M Jansen; Southeast Coop Board Committee—J Hallaway, Budget Oversight Committee—T Cole, J Hallaway. All voted aye. Motion carried.

8. A motion was made by J. Carlson and seconded by A. Beeler to participate in the Emergency Bus Pact for the 2019-2020 school year. All voted aye. Motion carried.

9. A motions was made by T. Cole and seconded by J. Carlson to accept a letter of resignation from Cassie VanKekerix and thank her for 7 years of service. All voted aye. Motion carries.

10. A motion was made by J. Carlson and seconded by D. Butzer to accept a letter of resignation from Matt Storo as JV girls basketball coach. All voted aye. Motion carried.

11. A motion was made by T. Cole and seconded by J. Carlson to approve Matt Storo as Athletic Director. All voted aye. Motion carried

12. A motion was made by A. Beeler and seconded by J. Carlson to accept letter of resignation from Kari Teunissen for Jr. High Volleyball. All voted aye. Motion carried.

13. A motion was made by T. Cole and seconded by A. Beeler to approve Jr. High Volleyball for Brittany Pomerence. All voted aye. Motion carried.

14. A motion was made by J. Carlson and seconded by A. Beeler to approve change order #42 (Fire alarm notification) \$2,430. All voted aye. Motion carried.

15. A motion was made by T. Cole and seconded by J. Carlson to approve change order #43 (Card reader at doors) \$9,159. All voted aye. Motion carried.
16. A motion was made by D. Butzer and seconded by A. Beeler to approve change order #44 (Removal of existing doors) \$1,168. All voted aye. Motion carried.
17. A motion was made by J. Carlson and seconded by T. Cole to approve change order #45 (Fixing existing wall where water was leaking) \$20,408. All voted aye. Motion carried.
18. A motion was made by A. Beeler and seconded by J. Carlson to approve change order #46 (Overhead page/Intercom) \$37,323. All voted aye. Motion carried.
19. A motion was made by J. Carlson and seconded by T. Cole to approve change order #47 (installation of a receptacle and switch) \$457. All voted aye. Motion carried.
20. A motion was made by A. Beeler and seconded by T. Cole to approve change order #50 (window shades) -\$260. All voted aye. Motion carried.
21. A motion was made by J. Carlson and seconded by D. Butzer to approve the annual consent agenda:
 - A. Recognize the Administration as a Collective Bargaining Group for the 2019-2020 School year.
 - B. Recognize the Certified Staff as a Collective Bargaining Group for the 2019-2020 School year.
 - C. Recognize the Classified Staff as a Collective Bargaining Group to the 2019-2020 School year.
 - D. Appoint Jackson Anderson as Business Manager for 2019-2020 school year and authorize him to invest monies whenever there are monies to invest and give him authority to enter into the Annual Food Service Agreement.
 - E. Appoint LeeAnn Haisch as Title IX Coordinator for the School District.
 - F. Appoint Superintendent Tim Rhead as truant officer, person responsible for closing school in inclement weather, and purchasing agent for the School District within the limits established by the budget and statute.
 - G. Appoint Superintendent Rhead as the person responsible for submitting the Consolidated Application.
 - H. Name depository: Premier Bank of Hudson or Alcester.
 - I. Name official newspaper - Alcester Union & Hudsonite.
 - J. Set time and place for Board Meetings: 7:20 p.m. April-October, 6:20 p.m. November-March in the City-School Library in Alcester or Hudson Community Center.
 - K. Reaffirm that the District intends to cover all volunteers with their Workers' Compensation Plan.
 - L. Authorize the Chairman of the Board and the Business Manager to enter into and execute promissory notes, as necessary, for and on behalf of the District in order to provide sufficient monies in the various funds of the School District to pay current monthly obligations, it being understood that the said amount of said notes will not in any case exceed the sum of ninety-five percent of the amount of uncollected taxes as levied by the School Board for the current school fiscal year for the fund for which money is borrowed as fore stated. It being further understood that promissory notes entered into in accordance with the action are subject to ratification by the School Board at their next meeting following the effective date for said promissory notes, and that this authorization is granted with the regulations as set forth in SDCL 13-19-1 through 13-19-5.

M. Set Board Members' salaries for 2019-2020 at \$75 per month (\$900 per year), plus \$1,000 that will be donated to for 2 student scholarships (\$1,900 to be budgeted).

N. Set meals for approved travel at the state rate of \$6 for breakfast/\$11 for lunch/\$15 for dinner.

O. Set staff mileage for approved travel at the state rate of \$.42/mile when no school vehicle is available and \$.23/mile when a school vehicle is available, and the employee chooses to take their own vehicle.

P. Reaffirm policy that all bills are to be submitted to the Business Manager no later than the Wednesday before the regular meeting in order to prepare a listing to send to the Board Members with the Agenda.

Q. Substitute Teacher salaries:

\$100.00/day 1-10 days**

\$110.00/day 11-45 days**

Rate negotiable after 45 days**

**Consecutive days for same teacher

R. Appoint Superintendent Rhead as custodian of the School Board President's Signature Stamp.

S. Declare Superintendent, Business Manager, and High School Principal as legal signatures for the Agency Account, all school reports, including federal programs. Declare the School Board Chairman, Superintendent, and Business Manager as legal signatures for the Super Now Account, Money Market Account and Lunch Fund Account.

T. Set prices for the following:

Athletic Single ticket:	Adults -	\$4.00
	Students 1-12	\$2.00
Athletic Double headers:	Adult -	\$5.00
	Students -	\$3.00
Activity Tickets	Students 1-12	N/A

Patron Pass for FREE ADMISSION given to all Alcester-Hudson School District Students and Residents for regular season activities only

Musical	Adults	\$5.00
	Students	\$4.00
	Gold Cards	N/A
Students with Activity Passes		N/A

Instrumental Rental	\$50/year
Percussion Rental	\$30/year
Adult Pass	\$10/\$30
Golden Age Booster Pass	Free

U. Hot Lunch if purchased by meal ticket:

Students K-6	\$3.10
Students 7-12	\$3.35
Adults	\$4.10
Extra Milk	\$.25
<u>**Lunch Balance Limit</u>	<u>\$0.00**</u>

V. School Breakfast Prices:

Students K-6 \$1.50
All voted aye. Motion carried.

22. A motion was made by D. Butzer and seconded by J. Carlson to retain Michael F. Marlow, partner at Johnson, Miner, Woodward & Huff, Prof. LLC, at \$175 per hour for services as the school’s attorney for the 2019-2020 school year. All voted aye. Motion carried.

23. Strategic Plan – Board mentioned adding to the signage outside of town.

24. A motion was made by J. Carlson and seconded by D. Butzer to approve the laptop policy for the 2019-2020 School year. All voted aye. Motion carried.

K. EXECUTIVE SESSION.

1. No executive session was needed.

L. ADJOURNMENT.

1. A motion was made by J. Carlson and seconded by D. Butzer to adjourn the regularly scheduled July 8, 2019, Board of Education meeting at 8:21 p.m. All voted aye. Motion carried.

The next regular school board meeting will be Monday, August 12, 2019, at 7:20 p.m. at the Alcester-Hudson jh-hs/Alcester City Library.

ATTEST:

Tara Cole, President

Jackson Anderson, Business Manager