

UNOFFICIAL MINUTES  
REGULAR SCHOOL BOARD MEETING  
ALCESTER-HUDSON SCHOOL DISTRICT #61-1  
June 12, 2017

A. President Tara Cole called the meeting to order at 7:20 p.m. at the Alcester-Hudson jhs/Alcester City Library the following members present: Stacy Rasmussen, Joshua Carlson, Michael Jansen, Dean Moller and Amanda Beeler. Absent: Jay Hallaway. Also present were Tim Rhead, Roxanne Clark, LeeAnn Haisch, Jackson Anderson, Chris Doty, Mike Manning, and Wylie Scalise. The Board members reviewed the vouchers for the Consent Agenda.

B. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was said by all board members and the audience.

C. ADDITIONS TO THE AGENDA. A motion was made by M. Jansen and seconded by J. Carlson to approve the agenda as printed. All voted aye. Motion carried.

D. RECOGNITION OF VISITORS. Police Chief Chris Doty shared with the board information on active shooter ALICE training (Alert, Lockdown, Inform, Counter, Evacuate). The Alcester-Hudson School staff was given the ALICE training in February. Next he will meet with Superintendent Rhead and Principal Haisch to create a policy on the procedures for the District.

E. PUBLIC INPUT. No public input was given.

F. GOOD NEWS ITEMS. The girls golf team placed 1<sup>st</sup> at region golf and placed 8<sup>th</sup> at state. Calli Constance placed 10<sup>th</sup> individually. Great job girls!!

G. CONSENT AGENDA.

1. A motion was made by S. Rasmussen and seconded by J. Carlson to approve the May 8, 2017, regular board meeting minutes and to approve the following District reports: (1) Business Manager's Report—General Fund, May 1, 2017, Balance \$828,845.66, May 2017 Receipts Local \$484,210.55, County \$3,071.62, State \$90,856.42, Federal \$83,955, May 2017 Expenditures \$227,352.90, May 31, 2017, Balance \$1,263,586.35. Capital Outlay Fund May 1, 2017, Balance \$365,691.55, Receipts Local \$211,789.30, County \$0, State \$0, Federal \$0, Expenditures \$17,333.21, May 31, 2017, Balance \$560,147.64. Special Education Fund, May 1, 2017, Balance \$25,127.15, Receipts Local \$154,583.80, County \$0, State \$2,180, Federal \$0, Expenditures \$57,780.53, May 31, 2017, Balance \$124,110.42. Pension Fund, May 1, 2017, Balance \$294,781.90, Receipts Local \$101.53, County \$0, State \$0, Federal \$0, Expenditures \$0, May 31, 2017, Balance \$294,883.43. (2) The Trust and Agency Fund Report— May 1, 2017, Balance \$134,861.12, May 2017 Receipts Local \$37,490.30, May 2017 Expenditures \$42,567.94, May 31, 2017, Balance \$129,783.48. (3) The Lunch Fund Report – May 1, 2017, Balance \$-5,226.69, May 2017 Local Receipts \$3,188.73, County \$0, State \$0, Federal \$5,370.17, May 2017 Expenditures \$19,865.63, May 31, 2017, Balance \$-16,533.42. (4) Drivers Education Fund May 1, 2017, Balance \$5,769.99, May 2017 Receipts Local \$1,350, May 2017 Expenditures \$0, May 31, 2017, Balance \$7,119.99, and to approve the following claims:  
GENERAL FUND: A.T.&T.—telephone service 120.14, Access Elevator & Lifts Inc—maintenance/safety tests 277, Ace Towing—tow bus 508.75, Alcester Golf Club—ahhs golf tourney entrance fee 50, Alcester Tire & Service—vehicle maintenance 253.99, Alcester-Hudson School Agency Acct—fccla natl travel expenses/reimburse share of fccla nlc 2,257.25, Alcester-Hudson School—replenish imprest 3,180.38 (Alcester Steak House—employee banquet 1,514.21, Beresford Lions Club—track meet entry fee 125, FCCLA—natl leadership conf registration 611.50, Fox Run Golf Course—golf meet entry fee 175, Glenridge Golf Course—

golf meet fee 80, Irene-Wakonda School—golf meet awards 15, Menno School—jh track entry fee 130, SD Div of Motor Vehicles—plates/title 21.20, Total Stop Food Store—facs supplies 104.85, USD—instrumental director registration 150, Verizon Wireless—cell phone charges 133.62, West Sioux School—entry fee for track meet 120), Alliance Communications—telephone service 808, Gay Anderson—school nutrition mentoring grant 675.68, Automatic Building Controls, ABC—service fire alarm system 313.27, Vicki Beeler—reimburse for dot physical/cdl certificate 80, Beresford School Dist—dues/fees/lodging/supplies/reimb transportation 2,484.85, Bomgaars—custodial supplies 79.96, Bridgewater-Emery School Dist—region 3b golf expenses 197.34, CDW Government Inc—computer supplies 231.41, Century Business Products—copies 1,009.12, CHS Credit Card—vehicle gas/bus fuel 3,191.95, City of Alcester—water/sewer/garbage/fingerprints 532.78, Roxanne Clark—reimburse costs food/teacher breakfast 40, Nola Conner—reimburse mileage conf 48.72, Callie Constance—reimburse golf meal 12.45, Craguns’s Resort—lodging/kindergarten con/stai 215.93, Crown Awards—classroom supplies/pulscher 25, Culligan Water Conditioning—service/water 99.50, Dust-Tex Service Inc—custodial mops 139.20, Eastway Auto Service Inc—parts 74, The Fillin Station—gas 31.44, Freeman School Dist—region 5b track expenses 239.21, Global Equipment Co—barracuda security 3,166.04, Gopher—classroom supplies/peterson 51.30, Steve Hale—reimburse golf meal 15, Hauff Mid-America Sports Inc—golf plaques and awards/vb net roller 249.30, Jordyn Huber—reimburse golf meal 9.66, Irene-Wakonda School Dist—jh track registration fee 45, JCL Solutions-Janitor’s Closet—custodial supplies 230.48, Johnson, Miner, Marlow, Woodward & Huff Prof LLC—legal services 1,100, Laminating and Binding Solutions Inc—el laminating film 43.20, Jenny Linker Zarak—training for kinesthetic classroom 3,175.79, Loren Fischer Disposal—garbage dumpsters mthly rent 476.02, Hillary McNamara—reimburse lodging/meal/practice round for state golf 429.49, Menards—classroom supplies-scalise/custodial 14.37, Midamerican Energy Co—electric/gas/lighting 3,129.86, June Mikkelson—reimburse fingerprinting charge/asp 15, Muller Auto Parts—chrysler handicap van parts 17.18, Music in Motion—classrm supplies/pulscher 119.42, NAPA Auto & Truck Parts of Sioux Falls—maintenance 51.36, Nasco—classrm supplies/Selchert 376.89, NVS Homes LLC—install/remove old/spray insulation 1,632.67, Olson’s Ace Hardware—mowing supplies/upkeep of grounds 155.40, Parker School Dist—jh track entry fee 60, Pete’s Produce—custodial/upkeep of grounds 588.74, Pitney Bowes Global Financial Services—postage meter lease 173, Popplers—instrument repairs 75, Presto X—pest maintenance 43.71, Brigita Rasmussen—reimburse golf meal 9.66, Riddell/All American Sports Corp—reconditioning/helmets/shoulder pads 3,981.18, Emily Ronning—reimburse golf meal 12.45, Scholastic Magazines—classrm magazine/haak/kleinhans 353.83, School Administrators of SD—171-8 membership/Haisch 661, School Lunch Fund—reimburse food service/track & field day 40.38, School Specialty Inc—office supplies/asp/classrm/vb 257.93, SDHSAA—state wr medal 3, SDSSA—convention registration/rhead 150, SDSTE—17-18 membership/Johannsen 30, Southeastern Electric Coop—electricity 2,715.37, Aranda Stai—reimburse mileage/kindergarten conf 139.02, STAR Publishing—legals/preschool ad/kindergarten roundup ad 472.79, State Bank of Alcester—safe deposit rental 30, Stoneware Inc—lanschool educ/library upgrade 303, Supreme School Supply Co—teachermemo/class records/lessonplan books 86.17, TIE Office—registration/johannsen 130, Total Stop Food Store—brd meeting/in-service food/facs lab 249.07, TREND Enterprises Inc—classrm supplies/busch 57.41, United Art & Education—ware cart/Riedel 181.10, Cassie VanKekerix—reimburse costs/asp employee appreciation 65.02, Verizon Wireless—cell service 133.62, Sheila Wipf—el band solo jgse 154.60. FUND TOTAL: \$42,837.80. CAPITAL

OUTLAY: Alcester-Hudson School—visa 3d printer for makerspace 1,438.81, Argus Leader—newspaper 28.56, DeLage Landen Public Finance—copy machine lease payment 1,097.57, Demco—makerspace 981.33, Double H Paving Inc—track reconstruction project 87,321.95, Golden West Technologies & Internet Solutions—servers 9,998, Ingram—library books 356.30, Learning Opportunities Inc—library books 1,724.10, Riverside Technologies Inc—chromebooks 3,822, Spring Creek Farms—bus barn lease(june) 700, Time Management Systems—timecard program lease 201.69. FUND TOTAL: \$107,670.31. SPECIAL EDUCATION: Plankinton School District—residential tuition(may 2017) 2,269.96, SD Department of Human Services—student transition services(april 2017)/case mgmt for day program student/day program services(may2017) 482.48, SESDAC Inc—child services tuition may 2017/project skills 698.34, SE Area Coop—sped assessment 3,767.32, Georgia Steen—mileage reimbursement/transition services 1,206.40. FUND TOTAL: \$8,424.50. CHECKING ACCOUNT 1 TOTAL: \$158,932.61. FOOD SERVICE: Braunger Foods—food 409.35, Dean Foods North Central Inc—milk 417.23, Earthgrains Co—bread 98, June Mikkelson—refund lunch balance 3.10, Karla Pulscher—refund lunch balance 8.70, Servall Towel & Linen Supply—towels 40.71, Total Stop Food Store—food 105.52, US Foods—food 321.69. CHECKING ACCOUNT 2 TOTAL: \$1,404.30. HOURS & DOLLARS: Brenda Akland—substitute 328.12, Amanda Beeler—per diem 75, Joshua Carlson—per diem 75, Tara Cole—per diem 75, Scott Conner—substitute 78.54, Marlin Day—substitute 820.80, Dena Donnelly—substitute 300, Jessica Erickson—substitute 142.84, Paula Fagre—substitute 120, Nancy Fickbohm—substitute 173.80, Kristin Haisch—substitute 49.98, Jay Hallaway—per diem 75, Amber Hanzlik—substitute 242.84, Carolyn Hongslo—substitute 71.40, Michael Jansen—per diem 75, Jerry Joachim—substitute 475, Dean Moller—per diem 75, Marisa Myrabo—substitute 442.80, Stacy Rasmussen—per diem 75, Isaiah Richter—substitute 110.67, Taylor Richter—substitute 200, Wylie Scalise—bus sub/ahasp bus 159.38, Kristin Seivert—substitute 262.70, Erin Stephens—substitute 197.11, Hannah Swanson—training/detention 161, Renee Swets—substitute 124.99, Cassie VanKekerix—substitute 82.11, Amanda Wielenga—ticket seller 20. The April 2017 Athletic Fund Report and IMPREST Account Report were read. All voted aye. Motion carried.

May 2017 Payroll and Benefits: Total--\$252,268.45 (1) Instruction - General Fund \$179,045.45, (2) Instruction - Special Education Fund \$27,514.79, (3) Instruction - Title/REAP \$7,427.91, (4) Guidance and Library Services \$5,548.43, (5) Administration and Fiscal Services \$20,505.88, (6) Custodial Services \$6,263.27, (7) Food Service/Drivers Education \$5,962.72, (8) Pension Fund \$0.

#### H. OLD BUSINESS.

1. Proposed Building Update. The Board discussed the upcoming public meeting dates and possible interest in the current jh/hs building.
2. Track Update. The track project is going well, all the fill dirt has been brought in and they should soon be laying the pavement on the track and parking lot.

#### I. NEW BUSINESS

1. The Board had their 1<sup>st</sup> reading of the changes to the Alcester-Hudson Elementary Handbook.
2. Motion was made by S. Rasmussen and seconded by J. Carlson to approve the Alcester-Hudson Wellness Policy. All voted aye. Motion carried.
3. A motion was made by M. Jansen and seconded by D. Moller to approve the changes to the jh/hs student handbook. All voted aye. Motion carried.

4. A motion was made by D. Moller and seconded by S. Rasmussen to approve the Coaches Clinic Attendance Policy, with one change—change ‘state coach’s clinic’ to ‘regional coach’s clinic’. All voted aye. Motion carried.

5. A motion was made by S. Rasmussen and seconded by J. Carlson to accept a resignation from Karla Pulscher and thank her for her 11 years of service to the District. All voted aye. Motion carried.

6. A motion was made by J. Carlson and seconded by S. Rasmussen to offer a contract to Scott Klungseth as Program Director for the After School Program @ \$15,000/year for the 2017-2018 school year. All voted aye. Motion carried.

7. A motion was made by S. Rasmussen and seconded by D. Moller to offer a contract to Cassie VanKekerix as Program Coordinator for the After School Program @ \$15,000/year for the 2017-2018 school year. All voted aye. Motion carried.

8. A motion was made by J. Carlson and seconded by S. Rasmussen to accept the resignation and retirement of Roxanne Clark, effective July 31, 2018, and thank her for 28 years of service. All voted aye. Motion carried.

9. A motion was made by J. Jansen and seconded by D. Moller to enter into an early retirement acceptance agreement with Roxanne Clark, effective 07/31/2018. All voted aye. Motion carried.

10. A motion was made by S. Rasmussen and seconded by A. Beeler to approve moving \$20,000 to the Food Service Fund for 2016-2017 operating expenses. All voted aye. Motion carried.

11. The Board was updated on the border agreement with Great Scott School District. The District lawyer has drafted a letter to be sent to families living in the Alcester-Hudson District but not sending their children to a recognized South Dakota school.

12. The Board discussed the idea of sending out mailers with information about the proposed jh/hs addition at the elementary building site. Flyers will be sent home and sent in the summer newsletter.

#### J. COMMITTEE/SUPERINTENDENT/PRINCIPAL REPORTS.

1. Superintendent’s Report. Superintendent Rhead discussed: a DCI meeting was attended and the District will need to approve several new policies related to employee background checks as soon as they are created by ASBSD; a non-functioning bus was towed to Sioux Falls for disposal in preparation for the Clean Diesel Grant that will be available to us after July 1, 2017; the remaining busses will need an inspection this summer; three representatives from Lloyd Companies of Sioux Falls toured the current jh/hs building, looking at future possibilities for the building if the 7-12 addition is approved by the voters; the elementary building is receiving some new carpet in several rooms and several rooms are being painted; Geoffrey Gross, Beresford AD, and Superintendent Rhead attended a SDHSAA meeting in Pierre to discuss the class for BAH wrestling and appealing the 10% rule; and a Strategic Planning meeting with Sage Associates will be scheduled soon to review the survey results.

2. Principal’s Report. Principal Haisch shared: everyone on stage at graduation has officially graduated; state track results—Kassidy Walth placed 13<sup>th</sup> in triple jump, Sam Jensen placed 17<sup>th</sup> in the 1600 run, Brayden Pulscher placed 3<sup>rd</sup> in high jump and 9<sup>th</sup> in triple jump, and the boy’s medley made it to state but did not place.

#### K. EXECUTIVE SESSION.

1. The executive session was not needed.

#### L. ADJOURNMENT.

1. A motion was made by S. Rasmussen and seconded by J. Carlson to adjourn the regularly scheduled June 12, 2017, Board of Education meeting at 8:20 p.m. All voted aye. Motion carried.

ATTEST:

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Tara Cole, President

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Roxanne M. Clark, Business Manager