

UNOFFICIAL MINUTES
REGULAR SCHOOL BOARD MEETING
ALCESTER-HUDSON SCHOOL DISTRICT #61-1
September 11, 2017

A. President Tara Cole called the meeting to order at 7:20 p.m. at the Hudson Community Center with the following members present: Josh Carlson, Stacy Rasmussen, Michael Jansen, Dean Moller, and Jay Hallaway. Also present were Tim Rhead, Roxanne Clark, LeeAnn Haisch, Jackson Anderson, and Jim Jacobsen.

B. PLEDGE OF ALLEGIANCE. All board members and the audience said the Pledge of Allegiance.

C. ADDITIONS TO THE AGENDA. A motion was made by Josh Carlson and seconded by Jay Hallaway to approve the agenda as printed. All voted yes. Motion carried.

D. RECOGNITION OF VISITORS. Visitors were recognized.

E. PUBLIC INPUT. No public input.

F. GOOD NEWS ITEMS. All State Choir – Alexyss Taylor, Avery Hongslo, Daniel Nyreen, Luke Christensen

G. CONSENT AGENDA.

1. A motion was made by Dean Moller and seconded by Stacy Rasmussen to approve the September, 2017, regular board meeting minutes and to approve the following District reports: (1) Business Manager's Report—General Fund, August 1, 2017, Balance \$952,391.80, August 2017 Receipts Local \$63,951.24, County \$2,422.21, State \$92,747, Federal \$86,453.88, August 2017 Expenditures \$341,404.76, August 31, 2017, Balance \$856,561.37. Capital Outlay Fund August 1, 2017, Balance \$491,908.84, Receipts Local \$27,910.10, County \$0, State \$0, Federal \$0, Expenditures \$328,884.98, August 31, 2017, Balance \$190,933.96. Special Education Fund, August 1, 2017, Balance \$115,221.87, Receipts Local \$1,857.36, County \$0, State \$10,534, Federal \$0, Expenditures \$38,606.67, August 31, 2017, Balance \$89,006.56. Pension Fund, August 1, 2017, Balance \$297,000, Receipts Local \$208.31, County \$0, State \$0, Federal \$0, Expenditures \$0, August 31, 2017, Balance \$297,208.31. (2) The Trust and Agency Fund Report— August 1, 2017, Balance \$130,339.92, August 2017 Receipts Local \$46,072.93, August 2017 Expenditures \$44,667.45, August 31, 2017, Balance \$131,745.40. (3) The Lunch Fund Report – August 1, 2017, Balance \$1,600.30, August 2017 Local Receipts \$16,392.80, County \$0, State \$0, Federal \$0, August 2017 Expenditures \$3,084.91, August 31, 2017, Balance \$14,908.19. (4) Drivers Education Fund August 1, 2017, Balance \$4,133.75, August 2017 Receipts Local \$0, August 2017 Expenditures \$28.01, August 31, 2017, Balance \$4,105.74, and to approve the following claims from the 2017-2018 Budget: AT&T—phone bill 107.09, Alcester Tire & Service—oil change/repairs/tires 2,104.83, Alcester-Hudson School—replenish imprest 2,439.26 (B Hermsen—fb official vs tda 100, city of Alcester—fld trip fee 15, Dakota Valley School—cc entry fee 50, E Gebhart—fb official vs tda 100, elkton school—vb entry fee 100, great plains conf—17-18 conf dues 200, m fuller—fb official vs tda 137.80, sd div of crim invest—bckground cks 389.25, sdasbo—dr/cr wksp/anderson 30, sdasfaa—17 fall counselor wkshop 55, sdhsca—17-18 coaching dues 640, sdla—17 library conf reg 190, sf rubber stamp works—stamps 50.10, t jastram—fb official vs tda 100, t ries—fb official vs tda 100, usps—newsletter postage 96, usps—proposed bldg. flyer postage 86.11), Alliance Communications—telephone 802, Associated School Boards of SD—gavel workshop/Carlson/annual convention 850, Bomgaars—custodial supplies 13.62, CDW Government Inc—adobe software 940.24,

Century Business Products—staples 116.43, CHS Credit Card—bus fuel/vehicle gas 706.36, City of Alcester—water/sewer/garbage/fingerprinting 877.73, Connecting Point—services/travel 2,528.60, Convergint Technologies LLC—equipment access control 714.29, Culligan Water Conditioning—water softener service/water 152.30, Decker Inc—custodial supplies 44.47, Dust-Tex Service Inc—mops 116.90, Foreman Sales and Services Inc—inspection 7 buses 377.20, Fred the Fixer—keys 56.36, Graves IT Solutions—remote server troubleshooting 90, Hauff Mid-America Sports Inc—striping tape/fb play call wrist bands 248.70, Homestead Bldg Supplies—custodial supplies 354.17, Johnson Feeds—bus pressure sensor 253.96, Laminating and Binding Solutions Inc—el laminating film 48.48, Loren Fischer Disposal—dumpster rent/extra trash 225, Menards—custodial supplies/faucet 67.96, Midamerican Energy Co—electric/gas/lighting 2,607.75, Muller Auto Parts—vehicle parts 90.21, Napa Auto & Truck Parts of Sioux Falls—parts 38.52, Network Services Co—custodial supplies 349.58, North Central Sped Coop—prof development services/reading 4,800, Olson's Ace Hardware—dehumidifier/rope/paint 1,023.50, Pedersen Machine Inc—mower belts 150.07, Pepper & Son Inc, JW—vocal music/wilmes 421.49, Pete's Produce—custodial/grounds upkeep 269.04, Presto-X—mthly pest control services 46, Project Lead the Way—supplies/sebern 82.75, R & R Mobility—repair on white handicap van 86.91, Riddell/All American Sports Corp—football helmet 378.95, Sanford Health—cdl physical/Johannsen 100, School Specialty—office supplies/reading recovery supplies 188.41, Second Nature Learning—qwerty town keyboarding site license 1,350, Sirchie—fingerprint kit 100.92, Southeastern Electric Coop—electricity 2,799.92, Star Publishing—legals/school supplies ad/proposed bldg ad 889.21, Time for Kids—classrm magazines/homandberg 148.50, Total Stop Food Store—custodial supplies/gas/play meal 180.07, Uline—el rug/laminating pouches 418.54, Verizon Wireless—cell phone service/upgrade phones 312.33, Visa—classrm supplies/gas/postage/gym fans 1,567.10, Waterman Backhoe Service—repair track water leak 56.12. FUND TOTAL: \$32,691.84. CAPITAL OUTLAY: Alcester-Hudson School replenish imprest 295.82 (Marlin Business Bank-custodial equip lease), Apple Inc—3rd grade ipad minis 1,137, CDW Government, Inc—keyboard/folio case 180.87, De Lage Landen Public Finance—copier machines lease 1,097.57, Demco—library supplies 202.46, Oriental Trading Co—library supplies 56.94, Pitney Bowes Global Financial Services—postage meter lease 173, Sayre Associates—track reconstruction project 9,594, Southeastern Electric Coop—bore wires/fb field 4,086.44, Spring Creek Farms Inc—mthly bus barn lease sept 2017 700, Time Management Systems—timecard program lease 208.98. FUND TOTAL: \$17,733.08. SPECIAL EDUCATION: Dakotabilities—student day habitation services 1,080, Plankinton School District—residential tuition 2,380.50, Southeast Area Cooperative—sped assessment 4,180.15, Visa—supplies gotto/tax credit/whiteboard swanson 87.14. FUND TOTAL: \$7,727.79. CHECKING ACCOUNT 1 TOTAL: \$58,152.71. FOOD SERVICE: Braunger Foods—food/supplies 2,066.46, Cenex Country—food/supplies 5.07, Dean Foods North Central Inc—milk 1,004.53, Earthgrains Co—bread 209.60, Danyl Schouten—reimburse cost of thanksgiving dinner candy 31.13, Servall Towel & Linen Supply—towels 16.80, Total Stop Food Store—food 10.71, US Foods—food/supplies 1,652.63. FUND TOTAL: \$4,996.93. HOURS & DOLLARS: Robyn Axtell—in-service 750, Lynette Busch—summer sch 169.88, Joshua Carlson—per diem 75, Tara Cole—per diem 75, Skyler Eriksen—in-service 600, Jett Farrell—sumr labor 1,137.47, Jennie Gotto—summer sch/in-service 1,124.56, Brian Haak—weight sup 192, Steve Hale—in-service 300, Jay Hallaway—per diem 75, Shannon Hames—weight sup 1,440, Ellen Hanson—in-service 1,050, Shelby Harris—in-service 750, Toni Hinker—summer sch/in-service 1,023.75, Molly Homandberg—in-service 300, Michael Jansen—

per diem 75, Katherine Johannsen—comp maint 2,295.46, Nicholas Johannsen—sumr labor 1,200, Tiffany Johnson—in-service 750, MaryBeth Lundberg—sumr labor 1,724.48, Logan McConnell—sumr labor 1,255.91, Linda Merrick—in-service 750, Dean Moller—per diem 75, Stacy Rasmussen—per diem 75, Hailey Schroeder—in-service 750, Kayla Siemonsma—in-service 450, Ashley Sohl—summer sch 292.98, Aranda Stai—in-service 750. The August 2017 Athletic Fund Report and IMPREST Account Report were read. All voted aye. Motion carried.

August 2017 Payroll and Benefits: Total--\$218,653.08, Instruction - General Fund \$141,397.17, (2) Instruction - Special Education Fund \$20,967.66, (3) Instruction - Title/REAP \$11,261.83, (4) Guidance and Library Services \$4,044.28, (5) Administration and Fiscal Services \$24,419.03, (6) Custodial Services \$15,953.48, (7) Food Service/Drivers Education \$609.63.

H. OLD BUSINESS.

1. The Board reviewed the 2017-2018 budget.
2. A motion was made by Josh Carlson and seconded by Mike Jansen to approve the 2017-2018 budget. All voted yes. Motion carried.
3. A motion was made by Mike Jansen and seconded by Stacy Rasmussen to approve the tax levies for the 2017-2018 budget. All voted yes. Motion carried.

I. NEW BUSINESS.

1. A motion was made by Josh Carlson and seconded by Dean Moller to require a motion to approve Alcester- Hudson Cell Phone Policy. All voted yes. Motion carried.
2. A motion was made by Jay Hallaway and seconded by Stacy Rasmussen to approve Background Checks Policy. All voted yes. Motion carried.
3. A motion was made by Mike Jansen and seconded by Josh Carlson to approve the Tobacco-Free School Policy. All voted yes. Motion carried.
4. A motion was made by Dean Moller and seconded by Stacy Rasmussen to approve the Noncriminal Justice Applicant's Privacy Rights Policy. All voted yes. Motion carried.
5. A motion was made by Jay Hallaway and seconded by Josh Carlson to approve a lane change for Linda Merrick from BA+18 to BA+36 52,750. All voted yes. Motion carried.
6. A motion was made by Josh Carlson and seconded by Mike Jansen to approve a lane change for Becky Solberg from BA to BA+18 35,500. All voted yes. Motion carried.
7. A motion was made by Jay Hallaway and seconded by Josh Carlson to approve contract for Kelli Erickson as Head Cheer Coach (Step 6 \$2,648.75). All voted yes. Motion carried.
8. A motion was made by Dean Moller and seconded by Mike Jansen to approve a contract for Jackson Anderson as full-time assistant business manager 15.50/hour. All voted yes. Motion carries.
9. A motion was made by Josh Carlson and seconded by Jay Hallaway to approve open-enrollment application 2017-2018-06. All voted yes. Motion carried.
10. A motion was made by Mike Jansen and seconded by Dean Moller to approve open-enrollment application 2017-2018-07. All voted yes. Motion carried.
11. A motion was made by Jay Hallaway and seconded by Stacy Rasmussen to approve open-enrollment application 2017-2018-08. All voted yes. Motion carried.
12. A motion was made by Josh Carlson and seconded by Jay Hallaway to approve covering all volunteers for the 2017-2018 school year on the School's liability insurance with Associated School Board of South Dakota, including (but not limited to) Brenda Akland, Nathan Beeler, Bruce Halverson, Matt Hames, Nathan Johnson, Vaughn Johnson, Christina Larsen, Alex Merrick, Audra Nelson, Jaimey Schempp, Natalie Stene, Dallas Thompson, Dylan Nelson,

Randy Walth, Ruth Westling, Phil Serck, Dan Wiberg, Joni Schempp, Jay Hallaway, Brett Doering, Greg Schiefen, Kristin Seivert, Michael D. Seivert, Jean Seivert, Jeff Cole, Greg Kleinhans, Callie Rhead, Lloyd Müller, Ronnie Walth, Susie Walth, Kevin Jensen, Chris Doty, and Josh Winquist. All voted yes. Motion carried.

13. A motion was made by Josh Carlson and seconded by Dean Moller to approve authorization to obtain legal counsel to file a complaint and/or bring suit against SDHSAA. Not to exceed \$5,000 for their decision to not approve the application of the 10% rule in the sport of wrestling, as it currently applies to the sports of football, volleyball, girls and boys basketball. All voted yes. Motion carried.

14. A motion was made by Mike Jansen and seconded by Stacy Rasmussen to declare 8 promethean boards and projectors as surplus property and name Kathy Johannsen, Tim Rhead, and LeeAnn Haisch as appraisers. All voted yes. Motion carried.

15. A motion was made by Dean Moller and seconded by Stacy Rasmussen to approve the Salary Deductions Policy. All voted yes. Motion carried.

16. A motion was made by Josh Carlson and seconded by Jay Hallaway to approve the Payment Procedures Policy. All voted yes. Motion carried.

17. A motion was made by Mike Jansen and seconded by Stacy Rasmussen to approve the Vendor Relations Policy. All voted yes. Motion carried.

18. A motion was made by Stacy Rasmussen and seconded by Dean Moller to approve the Purchasing Procedure Policy. All voted yes. Motion carried.

19. A motion was made by Jay Hallaway and seconded by Mike Jansen to approve the Local Purchasing Policy. All voted yes. Motion carried.

20. A motion was made by Dean Moller and seconded by Josh Carlson to approve the Bidding Requirements Policy. All voted yes. Motion carried.

21. A motion was made by Josh Carlson and seconded by Mike Jansen to approve the Incidental Accounts Policy. All voted yes. Motion carried.

22. A motion was made by Jay Hallaway and seconded by Stacy Rasmussen to approve the Petty Cash Accounts Policy. All voted yes. Motion carries.

J. COMMITTEE/SUPERINTENDENT/PRINCIPAL REPORTS

a. Superintendent Report - New bus is running well and is currently in Canton getting a hitch attached so the football team can pull their equipment trailer.

b. Elementary Report – PDC teachers are doing well. ASBSD Regional meetings on October 4th in Vermillion at 6:00-8:30 to discuss potential legislation for the 2018 session. Registration fee will be \$20.00.

c. Principals Report – Band will be marching in the Dakota Days parade in Vermillion on October 7th. First midterm of the 2017-2018 school year is on 9/14/17. ACT scores are in as AHHS has scored very well averaging 21.3 in English, 22.6 in Mathematics, 22.1 in Reading, 24.3 in Science, and 22.8 as a composite score. Challenge to be the Change Day is coming up on October 2nd.

K. EXECUTIVE SESSION.

1. No need for executive session.

M. ADJOURNMENT.

1. A motion was made by J. Carlson and seconded by J. Hallaway to adjourn the regularly scheduled September 11, 2017, Board of Education meeting at 8:19 p.m. All voted yes. Motion carried. The next regular school board meeting will be on Monday, October 9, 2017, at 7:20 p.m. at the Alcester City/AHHS Library.

ATTEST:

Tara Cole, President

Roxanne M. Clark, Business Manager