

UNOFFICIAL MINUTES  
REGULAR SCHOOL BOARD MEETING  
ALCESTER-HUDSON SCHOOL DISTRICT #61-1  
August 14, 2017

A. President Tara Cole called the meeting to order at 7:20 p.m. at the Alcester-Hudson School/City Library with the following members present: Josh Carlson, Stacy Rasmussen, Michael Jansen, Dean Moller and Jay Hallaway. Absent: Amanda Beeler. Also present were Tim Rhead, Roxanne Clark, LeeAnn Haisch, Jackson Anderson, and Mindi Kuhlers.

B. PLEDGE OF ALLEGIANCE. All board members and the audience said the Pledge of Allegiance.

C. ADDITIONS TO THE AGENDA. A motion was made by J. Carlson and seconded by J. Hallaway to approve the agenda with 2 additions: New Business #15—motion to move Skyler Eriksen from BA/BS+18 Step 4 to BA/BS+36 Step 4 for his 2017-2018 teaching contract; and New Business #16—motion to approve Open Enrollment 2017-2018—05. All voted aye. Motion carried.

D. RECOGNITION OF VISITORS. Visitors were recognized.

E. PUBLIC INPUT. Mindi Kuhlers discussed the Hudson bus route. The kids are out of control and it is not safe. Mindi would like to ride the route when she is able and the Board appreciated her willingness to help. Mindi will fill out a background check before she volunteers.

F. GOOD NEWS ITEMS. The track is almost done! Both schools are ready for students. The donkey softball game was a lot of fun!

G. CONSENT AGENDA.

1. A motion was made by M. Jansen and seconded by S. Rasmussen to approve the July 10, 2017, regular board meeting minutes and to approve the following District reports: (1) Business Manager's Report—General Fund, July 1, 2017, Balance \$1,088,041.40, July 2017 Receipts Local \$54,700.05, County \$2,567.61, State \$92,747, Federal \$0, July 2017 Expenditures \$217,520.18, July 31, 2017, Balance \$1,020,535.88. Capital Outlay Fund July 1, 2017, Balance \$405,365.73, Receipts Local \$184,858.31, County \$0, State \$0, Federal \$0, Expenditures \$96,654.69, July 31, 2017, Balance \$493,569.35. Special Education Fund, July 1, 2017, Balance \$127,048.99, Receipts Local \$3,839.50, County \$0, State \$10,534, Federal \$0, Expenditures \$13,799.19, July 31, 2017, Balance \$127,623.30. Pension Fund, July 1, 2017, Balance \$296,882.90, Receipts Local \$117.10, County \$0, State \$0, Federal \$0, Expenditures \$0, July 31, 2017, Balance \$297,000. (2) The Trust and Agency Fund Report— July 1, 2017, Balance \$121,860.70, July 2017 Receipts Local \$37,386.26, July 2017 Expenditures \$28,676.10, July 31, 2017, Balance \$130,570.86. (3) The Lunch Fund Report – July 1, 2017, Balance \$2,801.60, July 2017 Local Receipts \$0, County \$0, State \$0, Federal \$0, July 2017 Expenditures \$1,201.30, July 31, 2017, Balance \$1,600.30. (4) Drivers Education Fund July 1, 2017, Balance \$4,133.75, July 2017 Receipts Local \$0, July 2017 Expenditures \$0, July 31, 2017, Balance \$4,133.75, and to approve the following claims from the 2017-2018 Budget: 4Imprint Inc—supplies for union city fair booth 332.55, A-1 Portable Toilets—toilet rentals 675, AT&T—phone bill 107.28, Vicki Ahart—reimburse mileage vb camp/personal vehicle 152.04, Alcester Tire & Service—oil change/repairs 714.69, Alliance Communications—telephone service/high speed internet 771, Area II School Business Officials—17-18 membership dues 100, Area II Superintendents—17-18 membership dues 175, Automatic Building Controls—17-18 fire alarm monitoring/annual checkout 1,586, Blick Art Materials—art supplies/riedel

1,463.17, BrightArrow Technologies Inc—digital voice dialer for school 425, Burke School District—2017 cougar inv cc meet & gpc 30, CDW Government Inc—headphone/microphone set/hard drive 249.87, Central Parts and Supply—part 120.57, Century Business Products—copies 1,177.07, CESA 6—annual fee 17-18 school web page 1,469, CHS Credit Card—bus fuel/vehicle gas 478.79, City of Alcester—water/sewer/garbage/fingerprinting/fb fld water 3,146.08, Connecting Point—promethean boards 37,252, Culligan Water Conditioning—water softener service/water 57.50, Discount School Supply—classroom supplies/erickson 48.30, Dustex—dust mops 42.85, EBSCO Information Services—el mailbox/zoobooks 119.80, Goverlan Inc—enterprise edition/support & maintenance 200, Graves IT Solutions—new server installation and set up 300, Greenworld Inc—mulch 327, Shannon Hames—reimburse gas for minibus 46.50, Hauff Mid-America Sports Inc—engraving/facemasks 523.70, Hillyard—custodial supplies 43.42, Homandberg Electric Co—roof fans/parking lot lights 5,556.65, Houghton Mifflin Harcourt Publishing Co—el reader notebooks/write source 3,584.06, Imed Mobility—maintenance on handicap vehicle 450, JDs House of Trophies—engraving services/name plate 262.50, Jaymar Business Forms Inc—business office checks 608.47, JCL Solutions—custodial supplies 91.77, Johnson, Miner, Marlow, Woodward & Huff, Prof LLC—legal services 550, Loren Fischer Disposal—dumpster rent 165, McKellips Insurance Agency—surety bond/j anderson 50, McLeod's Printing—election packet/absentee vote by mail set 129.11, Hillary McNamara—reimburse sdcte conf costs 455.03, Mid States Audio Inc—mic cable/service call 100, Midamerican Energy Co—electric/gas/lighting 3,124.10, MobyMax—site school license 1,295, Network Services Co—custodial supplies/gym floor 2,758.60, New Century Press—school letterhead 81.20, NVS Homes LLC—lift rental/repair air conditioners/replace piping 4,205.18, Pearson Education Inc—el science workbooks 3,156.38, Pepper & Son Inc, JW—music/all state chorus music 129.59, Pete's Produce—custodial/grounds upkeep 242.94, Presto-X—mthly pest control services 46, Ramkota Hotel-Pierre—lodging/j anderson workshop 101.99, Really Good Stuff Inc—classroom supplies/el 140.14, Riddell/All American Sports Corp—football equipment 105.09, Sanford Health—athletic training/impact testing 900, Schoeneman Bros Co—paint 71.98, School Datebooks Inc—agendas 791.78, School Nurse Supply Inc—nurse supplies/sanitizing wipes and hand cleanser 1,193.49, School Specialty—bus drivers clipboards/office supplies/classroom supplies 608.03, Scotland School District—cc meet entry fee 30, SD Teacher Placement Center—17-18 membership 420, Kayla Siemonsma—reimburse fingerprinting charges 25, Slosson Educational Pubs Inc—kindergarten test books 225.50, South Central A/V—repair el audio system 250, Southeast Area Cooperative—general fund assessment 8,498.43, Southeast Area Principals Assn—17-18 membership dues 125, Southeastern Electric Coop—electricity 2,357.71, Star Publishing—legals/notice to bid 174.53, Swiftair—installation of two pvi hot water heater/final billing for hot water heaters 47,120.53, Teaching Treasures—classroom supplies 674.16, Total Stop Food Store—gas/water 53.23, Uline—office laminating film 64.47, Ultimate Office—bus mgr filing system 212.65, USD Reading Recovery—17-18 professional support/schroeder 775, Verizon Wireless—cell phone services 296.04, Visa—classrm supplies/computer parts/gas/postage/banners 1,263.23, Visa—craft supplies/curriculum/prime membership 258.38, Zaner-Bloser—handwriting books 1,146.78. FUND TOTAL: \$147,751.76. CAPITAL OUTLAY: De Lage Landen Public Finance—copier machines lease 1,097.57, Double H Paving Inc—track project 295,091.53, Graves IT Solutions—new server installation and set up 2,000, Pearson Education Inc—math textbooks 680.47, Really Good Stuff—classrm supplies/el 249.99, Riverside Technologies Inc—probooks/chromebooks 22,025, SDLA Conference—membership

dues/conner 12.50, Southeast Area Cooperative—distance learning equipment 5,000, Southeastern Electric Coop—junction box for track project 2,500.42, Time Management Systems—timecard program lease 204.12, Visa—textbooks/selchert 23.38. FUND TOTAL: \$328,884.98. SPECIAL EDUCATION: Plankinton School District—July 2017 residential tuition 2,070, School Specialty Inc—classrm supplies/swanson 53.83, Southeast Area Cooperative—sped assessment 15,286, Visa—supplies/gotto 17.91. FUND TOTAL: \$17,427.74. CHECKING ACCOUNT 1 TOTAL: \$494,064.48. FOOD SERVICE: Nick Clarey—refund of lunch balance 257.30, Minmor Industries—breakfast 1,180.80, Danyel Schouten—reimburse cost of salad spinner 9.97. FUND TOTAL: \$1,448.07 DRIVERS EDUCATION: CHS Credit Card—drivers ed 28.01. HOURS & DOLLARS: Amanda Beeler—per diem 75, Lynette Busch—summer sch 49.05, Joshua Carlson—per diem 75, Tara Cole—per diem 75, Skyler Eriksen—in service 300, Jett Farrell—sumr labor 1,284.47, Jennie Gotto—in service 300, Toni Hinker—in service 300, Michael Jansen—per diem 75, Katherine Johannsen—comp maint 2,230.88, Nicholas Johannsen—sumr labor 1,499.80, Tiffany Johnson—in service 300, MaryBeth Lundberg—sumr labor 1,967.08, Logan McConnell—sumr labor 1,635.17, Linda Merrick—in service 300, Dean Moller—per diem 75, Karla Pulscher—termination fee -500, Stacy Rasmussen—per diem 75, Wylie Scalise---bus substitute 49.88, Hailey Schroeder—in service 300, Aranda Stai—in service 300. The July 2017 Athletic Fund Report and IMPREST Account Report were read. All voted aye. Motion carried.

July 2017 Payroll and Benefits: Total--\$203,503.16, (1) Instruction - General Fund \$158,281.99, (2) Instruction - Special Education Fund \$10,965.49, (3) Instruction - Title/REAP \$5,952.71, (4) Guidance and Library Services \$3,043.52, (5) Administration and Fiscal Services \$14,300.88, (6) Custodial Services \$10,958.57, (7) Food Service/Drivers Education \$0.

#### H. OLD BUSINESS.

1. A motion was made by D. Moller and seconded by J. Carlson to approve budget amendments for the 2016-2017 budget: General Fund increase jh certified staff salaries \$25,500, increase School Board Purchased Services \$4,700, increase volleyball salaries \$610, decrease Fund Balance \$30,810; increase Custodial Repair \$4,500, decrease Contingency \$4,500; Special Education Fund increase Day Program Tuition \$11,500, increase Residential Tuition \$1,600, increase Mileage to Parent \$500, decrease Fund Balance \$13,600. All voted aye. Motion carried.

2. The Board discussed the status of the track project. The striping is \$10,000. Does the Board want to pay the \$10,000 to stripe the track now and then pay another \$10,000 to re-stripe the track in Phase 2? The Board will make a formal motion on this in September 2017.

3. The Board discussed the proposed 2017-2018 budget. The new promethean boards have been received at the jh/hs building and we are waiting for the elementary boards. Should the school surplus the old promethean boards? The Board will discuss this further after researching the value of the old boards. The new water heaters have been installed at the elementary.

#### I. NEW BUSINESS.

1. The Board had their 1<sup>st</sup> reading of the Alcester-Hudson cell phone policy. Two typographical errors were corrected and the policy will be approved next month.

2. A motion was made by J. Carlson and seconded by M. Jansen to approve an agreement between Alcester-Hudson School District and Prairie View Prevention Services Inc. for services one day a week. All voted aye. Motion carried.

3. The motion to approve a Background Check Policy was tabled until the September meeting.

4. The motion to approve a Noncriminal Justice Applicant's Privacy Rights Policy was tabled until the September meeting.
5. A motion was made by J. Hallaway and seconded by D. Moller to approve awarding the 2017-2018 fuel bid to the Fillin Station in Hudson and Total Stop in Alcester—utilizing both businesses through the year. All voted aye. Motion carried.
6. A motion was made by D. Moller and seconded by J. Carlson to approve awarding the 2017-2018 snow bid to Duncan Construction @ \$70/hour. All voted aye. Motion carried.
7. A motion was made by M. Jansen and seconded by S. Rasmussen to approve open enrollment 2017-2018—03. All voted aye. Motion carried.
8. A motion was made by J. Carlson and seconded by J. Hallaway to approve open enrollment 2017-2018—04. All voted aye. Motion carried.
9. A motion was made by S. Rasmussen and seconded by M. Jansen to approve a teaching contract for Marlin Day, BA/BS Step 1 for ½ year @ \$19,250. All voted aye. Motion carried.
10. A motion was made by D. Moller and seconded by J. Carlson to approve a contract for Marlin Day, FFA Advisor, step 1, for ½ year @ \$1,251. All voted aye. Motion carried.
11. A motion was made by J. Carlson and seconded by M. Jansen to approve a contract for Linda Thompson, junior high volleyball coach, step 15 @ \$2,150.40. All voted aye. Motion carried.
12. A motion was made by S. Rasmussen and seconded by J. Carlson to approve a contract for Molly Homandberg, junior high volleyball coach, step 1 @ \$1,848. All voted aye. Motion carried.
13. A motion was made by J. Carlson and seconded by S. Rasmussen to approve a contract for Kari Teunissen, junior high volleyball coach, step 1 @ \$1,848. All voted aye. Motion carried.
14. A motion was made by D. Moller and seconded by M. Jansen to approve a contract for Randy Walth, assistant football coach, step 1 @ \$2,637.25. All voted aye. Motion carried.
15. A motion was made by J. Hallaway and seconded by J. Carlson to approve changing Skyler Eriksen's teaching contract from BA/BS+18 to BA/BS+36 for the 2017-2018 school year, an increase of \$600. All voted aye. Motion carried.
16. A motion was made by J. Carlson and seconded by M. Jansen to approve open enrollment 2017-2018—05. All voted aye. Motion carried.

#### J. COMMITTEE/SUPERINTENDENT/PRINCIPAL REPORTS

a. Superintendent's Report. Superintendent Rhead discussed: the busses are ready for the year, the elementary enrollment numbers are up, and Superintendent Brian Fields and Mr. Rhead will be traveling to Pierre on Thursday to meet in front of the SDHSAA on how they will classify wrestling for the 2017-2018 school year.

b. Principal's Report. Principal Haisch discussed: 99 students are currently enrolled in 9-12 grades, we have around 55 students participating in football/volleyball/cross country, we are now in the Great Plains Conference for sports, volleyball will have a 'Sweet 16' tournament which means there will be no District volleyball tournaments, we have our 1<sup>st</sup> non-English speaking student in the jh/hs building, and the Associate Membership for FFA will need to be renewed, if desired.

#### K. EXECUTIVE SESSION.

1. A motion was made by J. Hallaway and seconded by J. Carlson to enter Executive Session at 8:11 p.m. for the purpose of discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term

"employee" does not include any independent contractor. All voted aye. Motion carried.  
Chairperson T. Cole declared the meeting enter regular session at 8:30 p.m.

2. A motion was made by J. Carlson and seconded by J. Hallaway to advertise the current part-time assistant business manager position as a full-time assistant business manager position, 40 hours/week and up to 10 hours of overtime per month at \$15/hour, beginning after Labor Day 2017. All voted aye. Motion carried.

M. ADJOURNMENT.

1. A motion was made by D. Moller and seconded by J. Hallaway to adjourn the regularly scheduled August 14, 2017, Board of Education meeting at 8:32 p.m. All voted aye. Motion carried. The next regular school board meeting will be on Monday, September 11, 2017, at 7:20 p.m. at the Hudson Community Center. The bond election vote is Tuesday, September 19, 2017, from 7:00 a.m. to 7:00 p.m. at 2 polling places—Alcester Auditorium and Hudson Fire Station. A special school board meeting will be held on Wednesday, September 20, 2017, at 6:00 p.m. at the Alcester-Hudson jh-hs/Alcester City Library to canvass the election results.

ATTEST:

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Tara Cole, President

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Roxanne M. Clark, Business Manager